



Strict Enforcement of a No DOC (Shipping Instructions) - No Load Policy

Dear Valued HMM Customers,

Please be advised, HMM America Shipping Agency, Inc. will begin strict enforcement of a **NO DOC (shipping instructions) - NO LOAD** policy with an effective date of **May 7, 2023 (any vessel with a cargo cut-off of May 8, 2023 and thereafter)**.

All COMPLETE shipping instructions will be required to be received and confirmed by HMM America Shipping Agency, Inc. **24 HRS prior to local port/cargo cut-off** as per the below Tariff Rule:

2-27 EXPORT DECLARATION, LICENSE, CERTIFICATES, FINAL B/L

G. Shippers Responsibility for Submitting Shipper Export Declaration (SED) to the Carrier.

1. The Shipper shall be responsible for compliance with U.S. Census, U.S. Customs and Border Patrol or other U. S. Government regulations related to presentation of the Master Bill of Lading with proof of filing, citation, or exemption of legend. The Shipper shall also be responsible to provide required documentation (in fully complete and accurate form) to the Carrier, as per the Carriers specified documentation cut-off of 24 hours prior to the cargo cut-off for the applicable vessel. The Shipper shall ensure that the party providing such documentation provides it to the Carriers documentation staff prior to the **cut-off of 24 hours prior to the cargo cut-off** for the applicable vessel, without exception.

2. In the event of failure to comply with the above obligations, the carrier may refuse to load the cargo for which above data has not been timely provided by the Shipper. In the event such cargo is not loaded, shipper shall be liable to the Carrier for, and shall hold the Carrier harmless from any loss, damage, delay, fines, penalties, or liability incurred by, or levied upon, the Carrier or the goods, including but not limited to demurrage, roll-over, storage charges, as a result of the non-compliance. In addition to all costs incurred by the Carrier, the Shipper shall pay an Administrative Charge of \$200.00 per Bill of Lading on all cases where the Shipper/Forwarder fails to present documents (in fully complete and accurate form) to the Carrier as per the Carriers **specified documentation cut-off of 24 hours prior to the cargo cut-off for the applicable vessel**.

All parties should understand the importance of submitting required documentation timely to ensure smooth cargo loading without delay.

Should you have any questions or concerns regarding the enforcement of our NO DOC – NO LOAD Policy, please feel free to contact your local HMM America Shipping Agency Representative or our Dallas Customer Service Center at 877 749 8632.

Respectfully,

HMM (America), Inc.
Americas Headquarters – Irving, TX