



# GEMINI SHIPPERS

## INSTRUCTIONS FOR USING GEMINI SHIPPERS ASSOCIATION SERVICE CONTRACTS

- ✓ Each Member acknowledges that Gemini Shippers Association is entitled to receive electronic information pertaining to member's shipments under Gemini contracts. Member agrees to provide copy of bills of lading upon request.

### Instructions for your Bills of Lading

- You should notify your overseas agent or shipper that all shipments be made under the appropriate Gemini Shippers Association service contract number for each carrier

### Instructions to your Broker / Agent / Forwarder / Shipper

- Bills of lading must have the following Gemini Shippers information under the Notify Party section:  
Gemini Shippers Association  
137 West 25th Street, 3<sup>rd</sup> Floor  
New York, NY 10001  
Email: [notices@geminishippers.com](mailto:notices@geminishippers.com)
- Proper Gemini Shippers Association contract number (per carrier) should appear on your bills of lading.
- Proper commodity description on each bill of lading.